

Privacy statement Coverstories

Coverstories takes your privacy very seriously and shall handle your personal data with the utmost security and care. In this Privacy Statement you will learn how we handle your data as well as learn about your rights concerning our processing of your data. We advise that you read this Privacy Statement thoroughly. Should you have any questions or remarks, please contact us at privacy@coverstories.co.

Who is Coverstories?

Coverstories is the besloten vennootschap Coverstories B.V., with registered office at (1016 SM) Amsterdam listed at the Traderegister of the Dutch Chamber of Commerce under 73402729.

Coverstories is as the controller ultimately responsible with regard to the processing of your personal data.

Coverstories has appointed a data protection officer. You may contact E.E. Wybenga at ebele@coverstories.co.

How does Coverstories use your personal data?

Underneath you will find an overview of the purposes for the processing of your personal data. You will also find a specification of which data Coverstories uses for that specific purpose, the legal justification, and the amount of time Coverstories keeps this data. For clarity's sake, we have categorised the purposes.

Services, customer management and financial administration

Purpose:	Financial administration
Information:	Company name, Billing address, Bank details
Legal basis:	Legal obligation
Storage period:	As long as necessary for this purpose
Purpose:	Services
Information:	Home address, Email, Customer file data, Data necessary to provide the service
Legal basis:	Necessary for the performance of a contract
Storage period:	As long as necessary for this purpose
Purpose:	Handling complaints

Information: Home address, Email, Customer file data, Data necessary to provide the service

Legal basis: Necessary for the performance of a contract

Storage period: As long as necessary for this purpose

Purpose: **Invoicing**

Information: Home address, Email, Customer file data, Data necessary to provide the service

Legal basis: Necessary for the performance of a contract

Storage period: As long as necessary for this purpose

Purpose: **CRM**

Information: Name, Username, Email, User ID, Phone

Legal basis: Legitimate interests

importance: Commercial interests

Storage period: As long as necessary for this purpose

Purpose: **Job application**

Information: Name, Username, Email, User ID, Phone

Legal basis: Legitimate interests

importance: Commercial interests

Storage period: As long as necessary for this purpose

Website

Purpose: **Website analytics**

Information: Online behaviour

Legal basis: Legitimate interests

Interest concerned: Commercial interests

Storage period: As long as necessary for this purpose

Purpose: **A/B testing**

Information: Online behaviour

Legal basis: Legitimate interests

Interest concerned: Commercial interests
Storage period: As long as necessary for this purpose

Purpose: **Account**
Information: Name, Address, Email, Username, Password, User ID
Legal basis: Necessary for the performance of a contract
Storage period: As long as necessary for this purpose

Security and fraud prevention

Purpose: **ID verification**
Information: Electronic identification, Password, Name
Legal basis: Legitimate interests
Interest concerned: Commercial interests
Storage period: As long as necessary for this purpose

Purpose: **Data security**
Information: Electronic identification, Password, Name
Legal basis: Legitimate interests
Interest concerned: Commercial interests
Storage period: As long as necessary for this purpose

How did we obtain your personal data?

Coverstories has obtained your data because you have provided this data to us.

What are your rights?

Under the European General Data Protection Regulation you have a number of rights with regard to your data and the processing thereof:

Access

You may access your personal information and make any necessary changes in your account. If you would like to see which personal data Coverstories has obtained about you, you may exercise your right of access by submitting a request to Coverstories.

Making changes

If you wish to make changes to the personal information that you have seen as a result of a request for access and you are unable to make the changes yourself in your account, you may request that Coverstories makes these changes for you. You may request that Coverstories modifies, corrects, supplements, erases or shields your information.

Restriction of processing of personal data

You also have the right, under certain conditions, to ask Coverstories to restrict the processing of your personal data.

Right to object

If processing of your data takes place on the grounds of 'legitimate interest' by Coverstories or a third party, you have the right to object to that processing.

Portability of data

You have the right to obtain your personal data from Coverstories. Coverstories will provide this in a structured and commonly used format, which can easily be opened using commonly used digital systems.

Withdrawing consent

When the legal basis for a particular processing is your explicit consent, you have the right to withdraw that consent. This does not affect past processing, but does mean that we will no longer be allowed to process this data in the future. It may also result in Coverstories no longer being able to provide you with certain services.

Response from Coverstories

A request can be sent to privacy@coverstories.co. Coverstories will comply with your request as soon as possible and in any case no later than one (1) month after Coverstories has received such a request. If Coverstories rejects your request, we will indicate in our reply why the request was rejected.

Recipients of your personal data

It is possible that Coverstories is required to submit your data to a third party, for example to fulfil a legal obligation.

What are cookies and how does Coverstories use them?

Cookies are small pieces of (text) information that are sent to your browser when you visit the website of Coverstories and then stored on the hard disk or in the memory of your device. The cookies placed via Coverstories's website cannot damage your device or the files stored on it. With 'cookies', we also mean comparable techniques collecting information, such as device fingerprinting.

Can changes be made to this Privacy Statement?

This Privacy Statement is subject to changes. We therefore advise you to regularly read the Privacy Statement for any such changes.

Questions, remarks, and complaints

If you have any questions regarding this Privacy Statement or the way in which Coverstories uses your data, you can send an e-mail to privacy@coverstories.co. If you have a complaint about the way your data is processed, please send an e-mail to privacy@coverstories.co. Furthermore, you always have the right to contact the competent national data protection authority. In The Netherlands, this is the [Autoriteit Persoonsgegevens](#).